

# MHS Academy Programs Guidelines by Academy



The Methodist Health System Academy Programs provide tuition coverage for MHS employees enrolled in the following Nebraska Methodist College programs:

[Respiratory Care Academy](#)

[RN to MSN Academy](#)

[Nursing Assistant to BSN Academy](#)

[MSN \(BSN to MSN\) Academy](#)

[Surg Tech to BSN Academy](#)

[Bachelor of Science in Healthcare](#)

[RN to BSN Academy](#)

[Management Academy](#)

This coverage is specifically designated for tuition and does not include funding for textbooks or any other associated fees, such as the per semester technology fee. In exchange for coverage, employees must agree to the terms and conditions outlined in the Eligibility Guidelines.

Selection for the Academy is based upon acceptance to Nebraska Methodist College, completion of approved Academy selection form and availability of Academy funds. Spaces are limited and candidates will be evaluated based on qualifications and organizational need. Upon approval of selection into the Academy, employees will sign a sponsorship agreement. This sponsorship agreement is the final step of approval into the Academy and must be signed prior to the start date of Academy-sponsored classes. Tuition expenses will not be covered under the Academy until the signed sponsorship agreement is in place.

## Respiratory Care Academy

### ELIGIBILITY

- One year of full-time experience (working at least 24 hours/week) at any Methodist Health System affiliate within the last 3 years prior to academy application.
- No current written warning or suspension on file.
- Most recent performance appraisal rating of competent or role model.
- Current in annual reviews and mandatory requirements.
- Must be accepted by Admissions into the NMC Respiratory Care degree program before applying for Academy sponsorship.

### PROGRAM APPLICATION PROCESS

To be considered for admission the following items must be submitted to the Admissions Office:

- NMC application
- Written Statement
- Official high school transcript
- Official transcripts from all colleges attended
- Program/career awareness questionnaire
- Minimum GPA 2.5

## SPONSORSHIP INFORMATION

In exchange for sponsorship, Respiratory Care Academy students are required to work:

At any Methodist Health System affiliate at least 16 hours a week throughout their enrollment in the Academy and will continue employment full-time (working at least 24 hours/week) for five years in a Respiratory Care Practitioner position at Methodist Hospital, Women's Hospital, Methodist Jennie Edmundson or Methodist Fremont Health following graduation with an earned Associate's degree in Respiratory Care.

## **Nursing Assistant to BSN Academy**

### ELIGIBILITY

- Currently a Nursing Assistant at Methodist Hospital, Women's Hospital, Methodist Jennie Edmundson, or Methodist Fremont Health with at least 12 months of full-time experience (working at least 24 hours/week) as Nursing Assistant for sponsoring affiliate prior to academy application.
- No current written warning or suspension on file
- Most recent performance appraisal rating of competent or role model
- Current in annual reviews and mandatory requirements
- Nursing Assistants must be accepted by Admissions into the NMC BSN degree program before applying for Academy sponsorship. Once accepted by Admissions, Nursing Assistants should consult with their affiliate CNO (Chief Nursing Officer) for the next steps selection process specific to their affiliate.

### PROGRAM APPLICATION PROCESS

To be considered for admission the following items must be submitted to the Admissions Office:

- NMC application
- Written Statement
- Official high school transcript
- Official transcripts from all colleges attended
- Program/career awareness questionnaire

## SPONSORSHIP INFORMATION

In exchange for sponsorship, Nursing Assistant to BSN Academy students are required to work:

At Methodist Hospital, Women's Hospital, Methodist Jennie Edmundson or Methodist Fremont Health as a Nursing Assistant at least 24 hours a week at sponsoring affiliate throughout their enrollment in the Academy and will continue such employment for five years in a bedside RN position at Methodist Hospital, Women's Hospital, Methodist Jennie Edmundson or Methodist Fremont Health following graduation with an earned Bachelor of Science in Nursing.

## **Surg Tech to BSN Academy**

### ELIGIBILITY

- Currently a Surg Tech at Methodist Hospital, Women's Hospital, Methodist Jennie Edmundson, or Methodist Fremont Health with at least 12 months of full-time experience (working at least 24 hours/week) as Surg Tech for sponsoring affiliate prior to academy application.
- No current written warning or suspension on file

- Most recent performance appraisal rating of competent or role model
- Current in annual reviews and mandatory requirements
- Surg Techs must be accepted by Admissions into the NMC BSN degree program before applying for Academy sponsorship. Once accepted by Admissions, Surg Techs should consult with their affiliate CNO (Chief Nursing Officer) for the next steps selection process specific to their affiliate.

## PROGRAM APPLICATION PROCESS

To be considered for admission the following items must be submitted to the Admissions Office:

- NMC application
- Written Statement
- Official high school transcript
- Official transcripts from all colleges attended
- Program/career awareness questionnaire

## SPONSORSHIP INFORMATION

In exchange for sponsorship, Surg Tech to BSN Academy students are required to work:

At Methodist Hospital, Women’s Hospital, Methodist Jennie Edmundson or Methodist Fremont Health as a Surg Tech at least 24 hours a week at sponsoring affiliate throughout their enrollment in the Academy and will continue such employment for five years in a bedside RN position at Methodist Hospital, Women’s Hospital, Methodist Jennie Edmundson or Methodist Fremont Health following graduation with an earned Bachelor of Science in Nursing.

## **RN to BSN Academy**

### ELIGIBILITY

- One year of full-time experience (working at least 24 hours/week) at Methodist Hospital, Women’s Hospital, Methodist College, or Methodist Fremont Health as a registered nurse within the last 3 years prior to academy application.
- One year of full-time experience (working at least 24 hours/week) at Methodist Jennie Edmundson.
- One year of full-time experience (working 40 hours/week) at Methodist Physicians Clinic as a registered nurse within the last 3 years prior to academy application
- One year of full-time experience (working at least 36 hours/week) at MHS Corporate Offices as a registered nurse within the last 3 years prior to academy application.
- No current written warning or suspension on file
- Most recent performance appraisal rating of competent or role model
- Current in annual reviews and mandatory requirements

## PROGRAM APPLICATION PROCESS

To be considered for admission the following items must be submitted to the Admissions Office:

- NMC online nursing application
- Current unencumbered licensure as a Registered Nurse
- Written statement
- Official college transcripts from all colleges attended
- Resume

## SPONSORSHIP INFORMATION

In exchange for sponsorship, RN to BSN Academy students are required to work:

- At Methodist Hospital, Women’s Hospital, Methodist College or Methodist Fremont Health at least 24 hours a week at sponsoring affiliate throughout their enrollment in the Academy and will continue such employment for five years at sponsoring affiliate following graduation with an earned Bachelor of Science in Nursing.
- At Methodist Jennie Edmundson at least 24 hours a week throughout their enrollment in the Academy and will continue such employment for five years following graduation with an earned Bachelor of Science in Nursing.
- At Methodist Physicians Clinic 40 hours a week throughout their enrollment in the Academy and will continue such employment for five years following graduation with an earned Bachelor of Science in Nursing.
- At MHS Corporate Offices at least 36 hours a week throughout their enrollment in the Academy and will continue such employment for five years following graduation with an earned Bachelor of Science in Nursing. MHS Corporate Offices nurses may transfer to a bedside RN position at Methodist Hospital, Women’s Hospital, Methodist Jennie Edmundson, or Methodist Fremont Health during their Academy enrollment or during their five years after graduation employment obligation and work at least 24 hours a week to meet this requirement.

## RN to MSN Academy

### ELIGIBILITY

- Nursing diploma or associates degree in nursing. (Nurses with a BSN are not eligible for the RN-MSN Nursing Academy as the applicable masters degree program is the “MSN” program – see “MSN Academy” below.
- One year of full-time experience (working at least 24 hours/week) at Methodist Hospital, Women’s Hospital Methodist College, or Methodist Fremont Health as a registered nurse within the last 3 years prior to academy application.
- One year of full-time experience (working at least 24 hours/week) at Methodist Jennie Edmundson.
- One year of full-time experience (working 40 hours/week) at Methodist Physicians Clinic as a registered nurse within the last 3 years prior to academy application
- One year of full-time experience (working at least 36 hours/week) at MHS Corporate Offices as a registered nurse within the last 3 years prior to academy application.
- No current written warning or suspension on file
- Most recent performance appraisal rating of competent or role model
- Current in annual reviews and mandatory requirements

### PROGRAM APPLICATION PROCESS

To be considered for admission the following items must be submitted to the Admissions Office:

- NMC online nursing application
- Current unencumbered licensure as a Registered Nurse
- Resume
- Written statement
- Official college transcripts from all colleges attended
- Professional consultation with an admissions representative.

## SPONSORSHIP INFORMATION:

In exchange for sponsorship, RN to MSN Academy students are required to work:

- At Methodist Hospital, Women’s Hospital, Methodist College or Methodist Fremont Health at least 24 hours a week at sponsoring affiliate throughout their enrollment in the Academy and will continue such employment for five years at sponsorship affiliate following graduation with an earned Masters of Science in Nursing.
- At Methodist Jennie Edmundson at least 24 hours a week throughout their enrollment in the Academy and will continue such employment for five years following graduation with an earned Masters of Science in Nursing.
- At Methodist Physicians Clinic 40 hours a week throughout their enrollment in the Academy and will continue such employment for five years following graduation with an earned Masters of Science in Nursing.
- At MHS Corporate Offices at least 36 hours a week throughout their enrollment in the Academy and will continue such employment for five years following graduation with an earned Masters of Science in Nursing. MHS Corporate Offices nurses may transfer to a bedside RN position at Methodist Hospital, Women’s Hospital, Methodist Jennie Edmundson or Methodist Fremont Health during their Academy enrollment or during their five years after graduation employment obligation and work at least 24 hours a week to meet this requirement.

## MSN (BSN to MSN) Academy

### ELIGIBILITY

- Bachelor of Science degree in nursing.
- One year of full-time experience (working at least 24 hours/week) at Methodist Hospital, Women’s Hospital, Methodist College or Methodist Fremont Health as a registered nurse within the last 3 years prior to academy application.
- One year of full-time experience (working at least 24 hours/week) at Methodist Jennie Edmundson.
- One year of full-time experience (working 40 hours/week) at Methodist Physicians Clinic as a registered nurse within the last 3 years prior to academy application
- One year of full-time experience (working at least 36 hours/week) at MHS Corporate Offices as a registered nurse within the last 3 years prior to academy application.
- No current written warning or suspension on file
- Most recent performance appraisal rating of competent or role model
- Current in annual reviews and mandatory requirements

### PROGRAM APPLICATION PROCESS

To be considered for admission the following items must be submitted to the Admissions Office:

- NMC online nursing application
- Current unencumbered licensure as a Registered Nurse
- Resume
- Written statement
- Official college transcripts from graduating institutions
- Professional consultation with an admissions representative.

## SPONSORSHIP INFORMATION:

In exchange for sponsorship, MSN Academy students are required to work:

- At Methodist Hospital, Women’s Hospital, Methodist College or Methodist Fremont Health at least 24 hours a week at sponsoring affiliate throughout their enrollment in the Academy and will continue such employment at sponsoring affiliate for five years following graduation with an earned Masters of Science in Nursing.
- At Methodist Jennie Edmundson at least 24 hours a week throughout their enrollment in the Academy and will continue such employment for five years following graduation with an earned Masters of Science in Nursing.
- At Methodist Physicians Clinic 40 hours a week throughout their enrollment in the Academy and will continue such employment for five years following graduation with an earned Masters of Science in Nursing.
- At MHS Corporate Offices at least 36 hours a week throughout their enrollment in the Academy and will continue such employment for five years following graduation with an earned Masters of Science in Nursing. MHS Corporate Offices nurses may transfer to a bedside RN position at Methodist Hospital, Women’s Hospital, Methodist Jennie Edmundson or Methodist Fremont Health during their Academy enrollment or during their five years after graduation employment obligation and work at least 24 hours a week to meet this requirement.
- MSN Academy students with a tract in Informatics are permitted to transfer to an Informatics position at MHS Corporate Offices without penalty, after completing more than one semester in the program.

## **Bachelor of Science in Healthcare Management Academy**

### **ELIGIBILITY**

- One year of full-time experience (working at least 24 hours/week) at any Methodist Health System affiliate within the last 3 years prior to academy application.
- No current written warning or suspension on file.
- Most recent performance appraisal rating of competent or role model.
- Current in annual reviews and mandatory requirements.

### **PROGRAM APPLICATION PROCESS**

To be considered for admission the following items must be submitted to the Admissions Office:

- NMC application
- Written Statement
- Official high school transcript
- Official transcripts from all colleges attended

### **SPONSORSHIP INFORMATION:**

In exchange for sponsorship, Bachelor of Science in Healthcare Management Academy students are required to work at any Methodist Health System affiliate at least 24 hours a week throughout their enrollment in the Academy and will continue such employment for seven years following graduation with an earned Bachelor of Science in Healthcare Management Degree.